

# Memorandum

MIAMI-DADE  
COUNTY

**Date:** October 5, 2016

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(4)

**From:** Carlos A. Gimenez  
Mayor

**Subject:** Recommendation for Approval of a Designated Purchase under Contract No.  
SS9678-3/17, Interview Room Recording System

## **Recommendation**

It is recommended that the Board of County Commissioners (Board) approve this request for a designated purchase under *Contract No. SS9678-3/17, Interview Room Recording System*, for the Miami-Dade Police Department. Increased expenditure authority of \$50,000 is requested to purchase additional audio visual surveillance equipment and associated software and installation services for interrogation rooms at the Police Department's Special Victims Bureau.

This contract was awarded to Gans & Pugh Associates, Inc. (Gans & Pugh) in January 2013 for a five-year term with three (3), one-year options to renew under the County Mayor's delegated authority. Under the contract, Gans & Pugh provided the Police Department with an Interview Room Recording System (System) and associated services. The System provides high-definition video and stereo audio recordings from cameras and microphones that are covertly installed in interrogation rooms. The evidence captured by the System during investigations is shared with varying entities (e.g., law enforcement partners, the courts and attorneys) to facilitate investigatory and adjudicatory processes.

Approval of a designated purchase is being requested, pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code, because the contract's scope of services will be revised to accommodate the expansion of recording services to additional interrogation rooms. Competition for the expansion is impracticable due to the proprietary nature of the System. Additionally, Gans & Pugh is the only authorized domestic distributor for the System. Accordingly, it is in the best interest of the County to authorize this designated purchase to assure completion of the required enhancements to the interrogation rooms.

## **Scope**

The impact of this item is countywide in nature.

## **Fiscal Impact/Funding Source**

The contract, which is in its initial term, has an existing allocation of \$226,668 and expires on December 31, 2018. The requested \$50,000 in increased spending authority, if approved, would bring the cumulative value of the contract to \$276,668. This purchase is being funded by the U.S. Department of Justice Edward Byrne Memorial Justice Assistance Grant.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Police	\$226,668	\$50,000	\$276,668	Federal Grant	Laura Romano
<b>Total:</b>	<b>\$226,668</b>	<b>\$50,000</b>	<b>\$276,668</b>		

**Track Record/Monitor**

Santiago A. Pastoriza of the Internal Services Department is the Procurement Contracting Officer.

**Delegated Authority**

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

**Awarded Vendor**

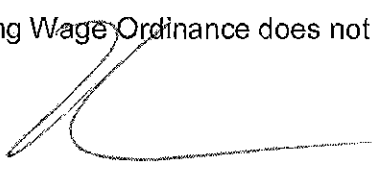
Awardee	Principal Address	Local Address	Principal
Gans & Pugh Associates, Inc.	690 Center Street Suite 201 Herndon, VA	None	Kenneth J. Gans

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent vendors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two (2) percent User Access Program provision does not apply due to the funding source.
- The Small Business Enterprise Bid Preference does not apply due to the funding source.
- The Local Preference Ordinance is not applicable.
- The Living Wage Ordinance does not apply.



Russell Benford  
Deputy Mayor



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** October 5, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's ☒, 3/5's ☐, unanimous ☐) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(4)  
10-5-16

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$50,000.00 FOR CONTRACT NO. SS9678-3/17 FOR PURCHASE OF ADDITIONAL EQUIPMENT AND SERVICES TO THE POLICE DEPARTMENT'S INTERVIEW ROOM RECORDING SYSTEM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to authorize additional expenditure authority in an amount up to \$50,000.00 for Contract No. SS9678-3/17 for the purchase of additional equipment and services for the Police Department's Interview Room Recording System, pursuant to Section 2-8.1(b)(3) of the County Code, by a two-thirds vote of the Board members present.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 5<sup>th</sup> day of October, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Hugo Benitez